

SHIPPING INSTRUCTIONS TO THE HILTON LA JOLLA TORREY PINES

Due to limited storage space, shipments will be received without charge beginning Monday, November 6, 2023 (2 days prior to exhibit set up on Wednesday, November 8, 2023). Shipments received before Monday, November 6, 2023 will be charged a \$50.00 per day storage fee for up to 25 boxes. Pallets or any extremely heavy items that will require a pallet jack will also incur an additional \$25.00 per day charge. \$5.00 per box or \$30 per pallet delivered to other meeting rooms or guestrooms will be charged to the shipper. All delivery fees are given to the team member who delivers the boxes.

**All packages will be delivered to the Scripps Ballroom
in time for set-up the morning of Wednesday, November 8, 2023.**

Important: Do not include meeting organizers names on the shipment as they will not be available to assist in receiving packages throughout the week. You must include the name of your company representative who will be receiving the package during set up. If the shipping company has any questions for the hotel, please give them the name of our Event Coordinator at the Hilton La Jolla Torrey Pines, Samantha Scott: phone number 858-450-4549, email: Samantha.Scott@hilton.com. Samantha can assist with any questions regarding shipments.

Please make sure that all the shipments are labeled as follows:

Hilton La Jolla Torrey Pines
10950 North Torrey Pines Rd
La Jolla, CA 92037

Hold For: Cardiovascular Interventions 2023/Samantha Scott

Nov 7-10, 2023

ATTN: Company Representative Name (person who will receive the package onsite)

We recommend that extensive exhibitor shipments be handled through a drayage company.

SHIP OUT INSTRUCTIONS FOR NOVEMBER 10TH

When shipping items back OUT on Friday, November 10th, please call your carrier to ensure a pickup will be made. In general, the major carriers make weekly pickups from the hotel, however without a specific call from exhibitors, the date of pickup cannot be guaranteed. All completely labeled and packaged items can be left in the Scripps Ballroom after teardown.